

Title	Program Suspension and Cancellation
Policy Number	441
Policy Category	A
Approving Body	Board of Governors
Approval Date	June 22, 2023
Date Last Revised	Not applicable
Next Review Due	June 2028

Section 1: Overview

(1.1) In accordance with Section 19 (1)(d) of the *College and Institute Act*, authority for determining programs to be offered or cancelled at the institution rests with the College Board.

Section 2: Purpose

(2.1) This policy outlines the considerations and responsibilities for the suspension and/or cancellation of any credentialed, for-credit program at Langara.

Section 3: Definitions

(3.1) In this Policy:
“Act” means the British Columbia *College and Institute Act*.
“Credential” means a named qualification awarded by the College upon successful completion of a prescribed program of study.
“Program” means a set of courses or a course of study that leads to a College credential.
“Program Cancellation” means the permanent closure of a program which includes removal from the list of program offerings and cessation of admission.
“Program Suspension” means a temporary measure that occurs when a program is not offered for one or more intake(s).

Section 4: Governing Principles

(4.1) This policy applies to all for-credit programs that lead to a College credential. It does not apply to courses or non-credentialed programs.
(4.2) Proposals to suspend or cancel a program may come from the program area, the Dean, or the Provost and Vice-President, Academic.
(4.3) Program suspension and cancellation decisions will be made in a respectful, timely and considered manner.
(4.4) The decision to suspend or cancel a program will be informed by a process of consultation and information gathering with stakeholders, and the careful evaluation of required qualitative and quantitative program indicators.
(4.5) Should timelines and decisions be pressing, particularly in times of severe financial constraints or other exigencies, the consultation process may be abridged or expedited.
(4.6) Suspension or cancellation must minimize the impact on current students. A transition plan will be developed to allow students in the program to complete their program within reasonable time limits.

- (4.7) Suspension of a program does not necessarily lead to cancellation.
- (4.8) The College Board will make the final decision to suspend or cancel a for-credit program, after hearing the advice of Education Council.

Section 5: Review Date

- (5.1) A review of this Policy should be completed no later than every five years.

